



## Casework Supervisor - Person Specification

	<b>Essential</b>	<b>Desirable</b>
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>• 4 GCSEs grade A - C or equivalent (including English)</li> <li>• Core programme LSCB training (or equivalent)</li> </ul>	<ul style="list-style-type: none"> <li>• Social work qualification or equivalent</li> <li>• Advanced level LSCB training (or equivalent)</li> <li>• Supervision training</li> </ul>
<b>Knowledge and Experience</b>	<ul style="list-style-type: none"> <li>• At least five years' social care experience</li> <li>• At least five years' experience of managing your own workload</li> <li>• At least four years' experience of direct work with child protection issues and working to the Local Safeguarding Children Board guidelines (or ACPC guidelines)</li> <li>• At least three years' experience of working as part of a team</li> <li>• At least three years in a supervisory relationship(s)</li> <li>• Understanding and commitment to equal opportunities</li> <li>• An understanding of how social exclusion can affect young parents and their children</li> </ul>	<ul style="list-style-type: none"> <li>• Experience of working with other agencies</li> <li>• Experience of working in the community</li> <li>• Experience of lone working</li> <li>• Experience of managing a team and caseloads</li> </ul>
<b>Skills</b>	<ul style="list-style-type: none"> <li>• Effective communicator at all levels</li> <li>• Ability to maintain accurate and up to date records</li> <li>• Understanding of issues relating to confidentiality</li> <li>• Ability to develop and maintain effective working relationships with others</li> <li>• Good organisational and planning skills</li> <li>• Confident in the use of Microsoft Windows, Outlook, Internet Explorer and Word</li> </ul>	<ul style="list-style-type: none"> <li>• Is able to use Microsoft Access</li> </ul>
<b>Attitude</b>	<ul style="list-style-type: none"> <li>• An attitude supportive of teenage parents</li> <li>• Adaptability and flexibility</li> <li>• Warm, friendly nature</li> <li>• Motivated by the interests of the wider team</li> </ul>	